

# LOANS GRANTED UNDER THE CANADA SMALL BUSINESS FINANCING ACT (CSBFA)

Disbursement control sheet for: \_\_\_\_\_  
 (Company name)

Date: \_\_\_\_\_

Disbursement request amount: \_\_\_\_\_

Date loan approved: \_\_\_\_\_

Request No.: \_\_\_\_\_

Name of supplier or contractor	Invoice No.	GST / QST / HST No.	Date (MM/DD/YY)	Assets financed E = Equipment LI = Leasehold improvements (lessee) BI = Building improvements (owner) B = Building and/or land	Total amount	Amount excluding taxes	Percentage of financing	Disbursement amount requested	Payment (Please tick one of the two options)	
									Amount paid by company <small>(Attach copy of cheques front/back) and/or copy of credit or debit card receipts)</small>	Invoices to be paid by Bank
									<input type="checkbox"/>	<input type="checkbox"/>
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- To be completed for each disbursement request. Attach proofs of payment (front/back) to the corresponding invoices and make sure the purposes of the loan are clearly indicated on the invoices. For equipment, please specify the type, serial No., brand/make, colour, size, etc. For leasehold or building improvements, please specify the details of the materials used, etc. For buildings and/or land, please provide a notarial deed.
- The proofs of payment must be easy to identify and the description of the property on the invoices must be in keeping with the purposes indicated in the loan application as well as with the assets taken as security. For credit or debit card payments, please attach the receipt bearing the transaction number.